

January 9, 2023

On this the 9th day of January, 2023 at 6:30 p.m. the City Council of the City of Friona, Texas, convened in regular session at the regular meeting place thereof, in the Friona City Council Chambers, 619 Main Street, the meeting being open to the public and notice of said meeting having been given as prescribed by Chapter 551 of the Government Code, with the members being present and in attendance, to wit:

Greg Lewellen, Mayor
Alan Monroe, Mayor Pro Tem
Bruce Fleming, Council Member
Brent Loflin, Council Member
Esmeralda Mills, Council Member
Cindy Moreno, Council Member
Leander Davila, City Manager

Others present included: Chief Gary Stowers, Friona Volunteer Fire Department
J'Lond Jarecki, Friona Volunteer Fire Department
Clint Mears, Friona Star, Editor
Nikolas Baucom, EMS Director
Danny Campbell, Code Compliance Officer/Fire Marshall
Emma Rector, Chamber of Commerce/FEDC Director
Sandra Busch, Assistant to the City Manager

Not present: Rosa Mendez, City Secretary

Mayor Lewellen called the meeting to order at 6:30 p.m.

ITEM 1 ROLL CALL

Mayor Lewellen called roll and announced that a quorum was present.

ITEM 2 INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem Monroe gave the invocation and Council Member Loflin led the Pledge of Allegiance to the United States Flag.

ITEM 3 HEAR PUBLIC COMMENTS

Mayor Lewellen introduced Emma Rector to the Council as the new Chamber of Commerce/Friona Economic Development Corporation Director (FEDC) she approached the Council and shared her vision for the Chamber of Commerce and FEDC. Gary Stowers was also introduced as the new Volunteer Fire Department Chief and Danny Campbell as the new Code Compliance Officer and Fire Marshall.

REGULAR HEARING: (Regular hearing opened at 6:34 p.m.)

ITEM 4 CONSIDER AND TAKE ACTION ON APPROVAL OF MINUTES OF THE DECEMBER 12, 2022 REGULAR CITY COUNCIL MEETING

MOTION Mayor Pro Tem Monroe made the motion to approve the minutes of the December 10, 2022 Regular City Council meeting and a second to the motion was made by Council Member Moreno. The motion carried with a vote of 5/0.

ITEM 5 CONSIDER AND TAKE ACTION TO APPOINT MEMBERS TO THE FIRE VOLUNTEER FIRE DEPARTMENT PLANNING COMMITTEE

Council Member Moreno made the motion to approve Gary Stowers, J'Lond Jarecki, Danny Campbell, Alan Monroe and Bruce Fleming to the Friona Volunteer Fire Department Planning Committee. A second to the motion was made by Council Member Loflin and the motion passed with a vote of 4/0 with Council Member Bruce Fleming abstaining from the vote.

ITEM 6 CONSIDER AND TAKE ACTION TO APPROVE AN ECONOMIC DEVELOPMENT INCENTIVE AGREEMENT BETWEEN THE FRIONA ECONOMIC DEVELOPMENT CORPORATION AND TW&M PROPERTIES LLC ON A HOUSING DEVELOPMENT PROJECT FOR LAND OR LOTS OF LAND LOCATED AT TOWNSHIP 1-4, LOT 2.07 AC E OF EUCLID & N OF 15TH OF SEC 31, ACRES 2.07 (FLIPPIN) ALSO KNOWN AS 2.07 AC E OF EUCLID & N OF 15TH OF SEC 31

MOTION Council Member Moreno recused herself from this item. This item was tabled until the February meeting in order to work out further details of the incentive agreement.

ITEM 7 CONSIDER AND TAKE ACTION TO APPROVE AN INCENTIVE AGREEMENT BETWEEN THE CITY OF FRIONA AND TW&M PROPERTIES LLC ON A HOUSING DEVELOPMENT PROJECT FOR LAND OR LOTS OF LAND LOCATED AT TOWNSHIP 1-4, LOT 2.07 AC E OF EUCLID & N OF 15TH OF SEC 31, ACRES 2.07 (FLIPPIN) ALSO KNOWN AS 2.07 AC E OF EUCLID & N OF 15TH OF SEC 31

MOTION Council Member Moreno recused herself from this item. This item was tabled until the February meeting in order to work out further details of the incentive agreement.

ITEM 8 CONSIDER AND TAKE ACTION ON REAPPOINTMENT OF ANDY ALEXANDER, HOLLY CAMPBELL AND HENRY CLARK TO SERVE ON THE FRIONA ECONOMIC DEVELOPMENT BOARD OF DIRECTORS FOR A TWO-YEAR TERM

MOTION The motion was made by Council Member Fleming to approve the reappointment Andy Alexander, Holly Campbell, and Henry Clark for another two-year term on the Friona Economic Development Board of Directors. The second to the motion was made by Mayor Pro Tem Monroe and the motion carried with a 5/0 vote.

ITEM 9 CONSIDER AND TAKE ACTION TO APPROVE A SPECIAL WARRANTY DEED FOR REAL PROPERTY LOCATED AT LOT NUMBER NINE (9) AND ALL OF THE NORTH HALF (N.1/2) OF LOT NUMBER EIGHT (8), IN BLOCK NUMBER FORTY-FOUR (44), OF THE ORIGINAL TOWN OF FRIONA, PARMER COUNTY, TEXAS

MOTION A motion was made by Mayor Pro Tem Monroe to approve the Special Warranty Deed for Real Property located at Lot Number (9) and all of the North Half (N.1/2) of Lot Number (8), in Block Number Forty-Four (44), of the Original Town of Friona, Parmer County Texas. The second to the motion was made by Council Member Fleming and the motion passed with a 5/0 vote.

ITEM 10 BRIEFING AND UPDATE ON A LEASE AGREEMENT BETWEEN THE CITY OF FRIONA AND ANY DAYCARE ENTITY HAVING ITS OFFICE AND PRINCIPAL PLACE OF BUSINESS IN THE CITY OF FRIONA

MOTION Council reviewed the daycare lease agreement and offered recommendations for the agreement.

ITEM 11 CONSIDER AND TAKE ACTION TO APPROVE AN INTERLOCAL AGREEMENT THE CITY OF HEREFORD FOR FOOD INSPECTOR AND CODE ENFORCEMENT SERVICES

MOTION The motion was made by Council Member Fleming to approve an Interlocal Agreement with the City of Hereford for Food Inspector and Code Enforcement Services. The second to the motion was made by Council Member Moreno and the motion passed with a 5/0 vote.

ITEM 12 CONSIDER AND TAKE ACTION TO APPROVE RESOLUTION NO. 23.01.09 AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR THE EDWARD BYRNE MEMORIAL

JUSTICE ASSISTANCE GRANT PROGRAM FOR THE FRIONA POLICE DEPARTMENT SCHOOL RESOURCE OFFICER PROJECT

MOTION Council Member Fleming made a motion to approve the Resolution No. 23.01.09 authorizing the submission of a grant application for the Edward Byrne Memorial Justice Assistance Grant Program for the Friona Police Department School Resource Officer Project. The second to the motion was made by Council Member Mills and the motion passed with a 5/0 vote.

ITEM 13 HEAR DEPARTMENTAL REPORT FROM THE FRIONA POLICE DEPARTMENT REGARDING BUDGET, EXPENSES, PERSONNEL AND UPCOMING EVENTS

MOTION Officer Aguirre was unable to attend due to a service call. Mayor Lewellen went on to Item 14.

ITEM 14 HEAR DEPARTMENTAL REPORT FROM THE FRIONA EMS DEPARTMENT REGARDING BUDGET, EXPENSES, PERSONNEL, AND UPCOMING EVENTS

Nikolas Baucom presented the department report from the Friona EMS Department regarding budget, expenses, personnel, and upcoming events. He informed the Council that having an EMS employee teach a course at the Friona High School would not be a success at this time due to time constraints. No action was needed for this item.

ITEM 15 CONSIDER AND TAKE ACTION ON APPROVAL OF ACCOUNTS PAYABLE FOR DECEMBER 2022

MOTION A motion was made by Mayor Pro Tem Monroe to approve Accounts Payable for December 2022. The second to the motion was made by Council Member Fleming and the motion passed with a 5/0 vote.

ITEM 16 CONSIDER AND TAKE ACTION ON APPROVAL OF THE FINANCIAL STATEMENT FOR DECEMBER 2022

MOTION The motion was made by Council Member Fleming to approve the Financial Statement for December 2022. The second to the motion was made by Council Member Moreno and the motion passed with a 5/0 vote.

ITEM 17 CONSIDER AND TAKE ACTION ON APPROVAL OF FIRST QUARTERLY FINANCIAL STATEMENT OCTOBER 2022 THRU DECEMBER 2022

MOTION The motion was made by Mayor Pro Tem Monroe to approve the First Quarterly Financial Statement for October 2022 thru December 2022. The second to the motion was made by Council Member Loflin and the motion carried with a 5/0 vote.

ITEM 18 DISCUSSION REGARDING THE UPCOMING 2023 CITY OF FRIONA ELECTION AND CRITICAL DEADLINES

City Manager Davila reviewed election details with the Council.

ITEM 19 CONSIDER AND TAKE ACTION ON AN ADDENDUM TO A FARM LEASE AGREEMENT WITH HOUGH CATTLE COMPANY FOR UNUSEABLE FARM LAND RESULTING IN A REDUCED LEASE PAYMENT FOR THE 2023 YEAR

MOTION A motion was made by Council Member Monroe to approve the addendum for Farm Lease Agreement with Hough Cattle Company for unusable farmland resulting in a reduced lease payment for the 2023 year. The second to the motion was made by Council Member Loflin and the motion passed with a 5/0 vote.

ITEM 20 ADJOURNMENT

With no further business at hand the meeting was adjourned at 7:17 p.m.

APPROVED:

ATTEST:

Greg Lewellen, Mayor

Rosa Mendez, City Secretary