

March 14, 2022

On this the 14<sup>th</sup> day of March, 2022 at 6:30 PM the City Council of the City of Friona, Texas, convened in regular session at the regular meeting place thereof, in the Friona City Council Chambers, 617 Main Street, the meeting being open to the public and notice of said meeting having been given as prescribed by Chapter 551 of the Government Code, with the members being present and in attendance, to wit:

Ricky White, Mayor  
Bruce Fleming, Alderman  
Greg Lewellen, Alderman  
Brent Loflin, Alderman  
Alan Monroe, Alderman  
Leander Davila, City Manager

Others present included:

Rosa Mendez, City Secretary  
Chief Isidro Jimenez- Friona Police  
Clint Mears- Friona Star  
Alex Guerrero- PRPC  
Danny Campbell- Friona VFD, Chief  
Chance Lewellen- Friona VFD, Assistant Fire Chief  
Gary Stowers- Friona VFD  
Jerome Provencio- Friona Wheat Growers  
Danny Kendrick- Kendrick Oil  
Mekkala Bovrap- Thai Sky  
Marcelo Hernandez- La Casita  
Francisca Hernandez- La Casita  
Rocio Hernandez- Dairy Queen  
Crystal Moroney- Milk House Market  
Jeannie Martin- EMS  
Larry Martin- EMS  
Linda Klinger- citizen  
Don Klinger- EMS Medical Director  
Aspen Fleming- EMS  
John Torres- citizen  
Alex Licerio- citizen  
Randy Geries- citizen  
Nik Baucom- EMS Director  
Rebekah Baucom- citizen  
Faith Cooper- citizen  
Charles Cooper- citizen  
Ray Whaley -EMS  
Genesis Solis- EMS

Mayor White called the meeting to order at 6:30 P.M.

**ITEM 1 ROLL CALL**

The Mayor called roll and announced that a quorum was present.

**ITEM 2 INVOCATION AND PLEDGE OF ALLEGIANCE**

Alderman Monroe gave the Invocation and Mayor White led the Pledge of Allegiance to the United States Flag.

**ITEM 3 HEAR PUBLIC COMMENTS**

No public comments.

NOTE: Agenda items were taken out of order. First was Item 5, then Item 4, and then the regular order was followed with Item 6.

**ITEM 5 PROCLAMATION “FRIONA BUSINESS MONTH”**

Mayor White read the Proclamation declaring the month of March 2022 as “Friona Business Month” and presented the proclamations to local businesses.

**ITEM 4 POINT OF PRIVILEGE- JEANNIE MARTIN-KEY TO THE CITY**

Jeannie Martin has served over 8 years with the EMS in the capacity as assistant director and director. Jeannie is officially retiring from the city.

**ITEM 6 PROCLAMATION “DESIGNATING APRIL 2022 AS FAIR HOUSING MONTH”**

The Friona City Council is passing this proclamation as a requirement designate by the Texas Department of Agriculture for the Downtown Revitalization Grant.

**PUBLIC HEARING:** Public hearing opened at 6:41 p.m.

**ITEM 7 CONDUCT A PUBLIC HEARING ON AN ORDINANCE NO. 22.03.14 ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF FRIONA, PARMER COUNTY, TEXAS, AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN SAID CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES,**

**RESOLUTIONS, AND REGULATIONS OF SAID CITY; AND  
ADOPTING A SERVICE PLAN OR AGREEMENT**

**ORDINANCE NO. 22.03.14**

**AN ORDINANCE ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF FRIONA, PARMER COUNTY, TEXAS, AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN SAID CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY; AND ADOPTING A SERVICE PLAN OR AGREEMENT**

No comments. Public hearing closed at 6:44

**REGULAR HEARINGS:**

**ITEM 8        CONSIDER AND TAKE ACTION ON APPROVAL OF MINUTES  
OF THE FEBRUARY 18, 2022 REGULAR CITY COUNCIL  
MEETING**

**MOTION**     Alderman Monroe made the motion to approve the minutes of the February 18, 2021 Regular City Council Meeting. Alderman Loflin made the motion and the motion passed with a unanimous vote of 4/0.

**ITEM 9        CONSIDER AND TAKE ACTION ON APPROVAL OF  
ORDINANCE NO. 22.03.14 ANNEXING THE HEREINAFTER  
DESCRIBED TERRITORY TO THE CITY OF FRIONA, PARMER  
COUNTY, TEXAS, AND EXTENDING THE BOUNDARY LIMITS  
OF SAID CITY SO AS TO INCLUDE SAID HEREINAFTER  
DESCRIBED PROPERTY WITHIN SAID CITY LIMITS, AND  
GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY  
ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS  
AND BINDING SAID INHABITANTS BY ALL OF THE ACTS,  
ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID  
CITY; AND ADOPTING A SERVICE PLAN OR AGREEMENT**

**ORDINANCE NO. 22.03.14**

**AN ORDINANCE ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF FRIONA, PARMER COUNTY, TEXAS, AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN SAID CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND**

**REGULATIONS OF SAID CITY; AND ADOPTING A SERVICE PLAN OR AGREEMENT**

**MOTION** The motion was made by Alderman Loflin to approve Ordinance No. 22.03.14 annexing the hereinafter described territory to the City of Friona, Parmer County, Texas, and extending the boundary limits of said city as to include said hereinafter described property within said city limits, and granting to all the inhabitants of said property all the rights and privileges of other citizens and binding said inhabitants by all of the acts, ordinances, resolutions, and regulations of said city; and adopting a service plan or agreement. The second to the motion was made by Alderman Lewellen and the motion was passed by a vote of 4/0.

NOTE: Agenda items were taken out of order. First was Item 26, followed by Item 20,21,22,13,14,15,16,17, and then the regular order was followed with Item 10.

**ITEM 26 CONSIDER AND TAKE ACTION ON APPROVAL TO WAIVE FRIONA CITY CODE SECTION 5.202 "FIREWORKS PROHIBITED" TO DYNAMIC FIREWORKS TO ALLOW THEM TO OPERATE IN CITY LIMITS AND RELATED DISCUSSIONS**

No action taken on Item 26. Agenda item will be on the April agenda.

**ITEM 20 CONSIDER ACTION REGARDING AN AMENDMENT TO THE INTERLOCAL CONTRACT FOR ADMINISTRATIVE SERVICES FOR THE CITY OF FRIONA'S 2021 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT DOWNTOWN REVITALIZATION PROJECT**

This contract is an agreement with the City of Friona and PRPC for administrative services to manage the downtown revitalization grant. services will include: project management, financial management, environmental review, acquisition, construction management, fair housing/equal opportunity and audit/close out procedures.

**MOTION** Upon a motion by Aldermen Monroe and a second by Alderman Lewellen, action regarding an amendment to the Interlocal Contract for administrative services for the City of Friona's 2021 Texas Community Development Block Grant Downtown Revitalization Project was approved. The motion was passed with a unanimous vote of 4/0.

**ITEM 21 CONSIDER AND TAKE ACTION TO APPROVE RESOLUTION NO. 22.03.14C DESIGNATING THE MAYOR AND CITY MANAGER TO ACT AS THE DESIGNATED SIGNATORY IN ORDER TO EXECUTE CONTRACTUAL AND ENVIRONMENTAL DOCUMENTS BETWEEN THE TEXAS**

**DEPARTMENT OF AGRICULTURE AND THE CITY FOR THE  
2021 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRAM; AND FOR THE MAYOR, CITY MANAGER AND  
CITY SECRETARY TO ACT AS AUTHORIZED SIGNATORIES  
TO EXECUTE THE STATE OF TEXAS PURCHASE VOUCHER  
AND REQUEST FOR PAYMENT FORM REQUIRED FOR  
REQUESTING FUNDS APPROVED IN THE 2021 TEXAS  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**RESOLUTION NO.22.03.14C**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF FRIONA, TEXAS,  
DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL  
DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING  
TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
(TxCDBG) CONTRACT NUMBER CDM21-0158.**

**WHEREAS**, the City of Friona, Texas has received a 2021 Texas Community Development Block Grant award to provide sidewalk, accessibility and lighting improvements in the Downtown District of the City of Friona, and;

**WHEREAS**, it is necessary to appoint persons to execute contractual documents and documents for requesting funds from the Texas Department of Agriculture, and;

**WEREAS**, the City of Friona, Texas acknowledges that in the event that an authorized signatory of the City changes (elections, illness, resignations, etc.), the City/County must provide TxCDBG with the following:

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FRIONA, TEXAS, AS FOLLOWS:**

The Mayor and City Manager be authorized to execute contractual and environmental review documents between the Texas Department of Agriculture and the City 2021 Texas Community Development Block Grant Program.

The Mayor, City Manager and City Secretary be authorized to execute the *State of Texas Purchase Voucher* and *Request for Payment* documents required for requesting funds approved in the 2021 Texas Community Development Block Grant Program.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FRIONA,  
TEXAS ON MARCH 14, 2022**

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Ricky White, Mayor

Attest:

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Rosa Mendez, City Secretary

**MOTION** A motion was made by Alderman Loflin to approve Resolution No. 22.03.14 designating authorized signatories for contractual documents and documents for requesting funds pertaining to the Texas Community Development Block Grant Program (TXCDBG) contract number CDM21-0158. Alderman Monroe made the second to the motion and the motion was passed with a vote of 4/0.

**ITEM 22 CONSIDER AND TAKE ACTION TO APPROVE RESOLUTION NO. 22.03.14D REGARDING CIVIL RIGHTS AND THE ADOPTION OF THE FOLLOWING POLICIES: EXCESSIVE FORCE POLICY; SECTION 504 POLICY AGAINST DISCRIMINATION AND GRIEVANCE PROCEDURES; CITIZEN PARTICIPATION PLAN AND GRIEVANCE PROCEDURES; CODE OF CONDUCT AND FAIR HOUSING POLICY**

**RESOLUTION NO 22.03.14D**

**A RESOLUTION REGARDING CIVIL RIGHTS  
THE CITY OF FRIONA, TEXAS**

**Whereas**, the City of Friona, Texas, (hereinafter referred to as “City of Friona”) has been awarded TxCDBG funding through a TxCDBG grant from the Texas Department of Agriculture (hereinafter referred to as “TDA”);

**Whereas**, the City of Friona in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;

**Whereas**, the City of Friona in consideration for the receipt and acceptance of federal funding, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

**Whereas**, the City of Friona in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 135, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the TxCDBG project area;

**Whereas**, the City of Friona in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State’s certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

**Whereas**, the City of Friona in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with limited English proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each TxCDBG project;

**Whereas**, the City of Friona in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

**Whereas**, the City of Friona in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period of the TxCDBG contract, to affirmatively further fair housing;

**Whereas**, the City of Friona agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FRIONA, TEXAS, that the CITY OF FRIONA ADOPTS/REAFFIRMS THE FOLLOWING:**

1. Citizen Participation Plan and Grievance Procedures (Form A1013);
2. Excessive Force Policy (Form A1003);
3. Section 504 Policy and Grievance Procedures (Form A1004);
4. Code of Conduct Policy (Sample Form Appendix C);
5. Fair Housing Policy (Exhibit 1015).

**Passed and approved this 14<sup>th</sup> day of March, 2022.**

\_\_\_\_\_  
Signature of Elected Official - Mayor  
Mayor

\_\_\_\_\_  
Printed Name of Elected Official-Mayor

City of Friona

Date \_\_\_\_\_

**ITEM 13 HEAR DEPARTMENTAL REPORT FROM THE FRIONA FIRE DEPARTMENT REGARDING BUDGET, EXPENSES, PERSONNEL, AND UPCOMING EVENTS**

**ITEM 14 CONSIDER AND TAKE ACTION TO APPROVE \$160,000 FOR THE PURCHASE OF A FIRE TRUCK**

**MOTION** The motion was made by Alderman Monroe to approve \$160,000 for the purchase of a fire truck. Alderman Loflin made the second to the motion and the motion passed with a unanimous vote of 4/0.

**ITEM 15 CONSIDER AND TAKE ACTION TO APPROVE THE COSTS ASSOCIATED WITH THE BUILD OF A NEW MUNICIPAL FIRE DEPARTMENT STATION HOUSE**

**MOTION** No action on Item 15.

**ITEM 16 HEAR DEPARTMENTAL REPORT FROM THE FRIONA POLICE DEPARTMENT REGARDING BUDGET, EXPENSES, PERSONNEL, AND UPCOMING EVENTS**

Chief Jimenez discussed the Friona Police Department monthly activity report with the City Council. The Police department had a total of 99 calls for service during the month of February.

**ITEM 17 CONSIDER AND TAKE ACTION TO SALARY SURVEY RECOMMENDATIONS FOR THE FRIONA POLICE DEPARTMENT**

**MOTION** A motion was made Alderman Lewellen to approve the proposed police salary increase effective immediately. Alderman Monroe made the second to the motion and the motion carried with a vote of 4/0.

**ITEM 10 CONSIDER AND TAKE ACTION ON RESOLUTION NO. 22.03.14 DECLARING THAT EACH CANDIDATE WHOSE NAME IS TO APPEAR ON THE BALLOT IS UNOPPOSED; THAT NO PROPOSITION APPEARS ON THE BALLOT; DECLARING THAT EACH UNOPPOSED CANDIDATE IS ELECTED TO THAT OFFICE; AND RESCINDING THE RESOLUTION CALLING FOR THE MAY 7, 2022 ELECTION**

#### **RESOLUTION #22.03.14**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FRIONA, TEXAS DECLARING THAT EACH CANDIDATE WHOSE NAME IS TO APPEAR ON THE BALLOT IS UNOPPOSED, THAT NO PROPOSITION APPEARS ON THE BALLOT; DECLARING THAT EACH UNOPPOSED CANDIDATE IS ELECTED TO THAT OFFICE; AND RESCINDING THE RESOLUTION CALLING FOR THE MAY 7, 2022 ELECTION.**



**WHEREAS**, on the 18<sup>th</sup> day of February 2022, the City Council of the City of Friona, Texas duly called for an election to be held on May 7, 2022 for the election of one (1) Mayor and two (2) Aldermen; and

**WHEREAS**, pursuant to Sections 143.007 and 146.054, Texas Election Code, the deadline for filing applications for a place on the ballot and declaration of write-in candidacy for the City's regular municipal election has expired; and

**WHEREAS**, the City Secretary, in accordance with Section 2.052, Texas Election Code has certified in writing to the City Council that Greg Lewellen is unopposed for one Mayor position, and Brent Loflin, and Cindy Moreno are unopposed for two Alderman positions; and

**WHEREAS**, the Friona City Council hereby finds and determines that the candidates whose names are to appear on the ballot in said election for one Mayor and two Aldermen are unopposed, there are no declared write-in candidates, and there are no propositions to appear on the ballot for said May 7, 2022 election;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FRIONA, TEXAS:**

That pursuant to Section 2.053(b), Texas Election Code, the regular municipal election for one Mayor and two Aldermen heretofore called and ordered for May 7, 2022, shall not be held and is hereby canceled.

That in accordance with Section 2.053(a), Texas Election Code, the following unopposed candidates: Greg Lewellen is duly elected to serve as Mayor, and Brent Loflin and Cindy Moreno are duly elected to serve as Aldermen on the City Council of the City of Friona, Texas and shall be issued a certificate of election following the date on which the regular municipal election for Mayor and Aldermen for the City of Friona was to have been held.

That the City Secretary is hereby directed to cause a copy of this Resolution to be posted on Election Day, same being May 7, 2022 at each of the polling places that would have been used in the election.

**PASSED AND APPROVED, THIS THE 14<sup>th</sup> DAY OF MARCH 2022.**

\_\_\_\_\_  
Rosa Mendez, City Secretary

\_\_\_\_\_  
Ricky White, Mayor

**ITEM 11      CONSIDER AND TAKE ACTION ON RESOLUTION NO. 22.03.14A  
DECLARING THAT EACH CANDIDATE WHOSE NAME IS TO  
APPEAR ON THE SPECIAL ELECTION BALLOT IS  
UNOPPOSED; THAT NO PROPOSITION APPEARS ON THE  
SPECIAL ELECTION BALLOT; DECLARING THAT EACH  
UNOPPOSED CANDIDATE IS ELECTED TO THAT OFFICE; AND  
RESCINDING THE RESOLUTION CALLING FOR THE MAY 7,  
2022 SPECIAL ELECTION**

**RESOLUTION #22.03.14A**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FRIONA, TEXAS DECLARING THAT EACH CANDIDATE WHOSE NAME IS TO APPEAR ON THE BALLOT IS UNOPPOSED, THAT NO PROPOSITION APPEARS ON THE BALLOT; DECLARING THAT EACH UNOPPOSED CANDIDATE IS ELECTED TO THAT OFFICE; AND RESCINDING THE RESOLUTION CALLING FOR THE MAY 7, 2022 ELECTION.**

**WHEREAS**, on the 18<sup>th</sup> day of February 2022, the City Council of the City of Friona, Texas duly called for a special election to be held on May 7, 2022 for the election of one (1) Alderman unexpired term; and

**WHEREAS**, pursuant to Sections 143.007 and 146.054, Texas Election Code, the deadline for filing applications for a place on the ballot and declaration of write-in candidacy for the City's special municipal election has expired; and

**WHEREAS**, the City Secretary, in accordance with Section 2.052, Texas Election Code has certified in writing to the City Council that Esmeralda Mills is unopposed for one Alderman unexpired term position; and

**WHEREAS**, the Friona City Council hereby finds and determines that the candidate whose name is to appear on the ballot in said election for one Alderman unexpired term is unopposed, there are no declared write-in candidates, and there are no propositions to appear on the ballot for said May 7, 2022 election;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FRIONA, TEXAS:**

That pursuant to Section 2.053(b), Texas Election Code, the special municipal election for one Alderman unexpired term heretofore called and ordered for May 7, 2022, shall not be held and is hereby canceled.

That in accordance with Section 2.053(a), Texas Election Code, the following unopposed candidate: Esmeralda Mills is duly elected to serve as Alderman on the City Council of the City of Friona, Texas and shall be issued a certificate of election following the date on which the special municipal election for Alderman unexpired term for the City of Friona was to have been held.

That the City Secretary is hereby directed to cause a copy of this Resolution to be posted on Election Day, same being May 7, 2022 at each of the polling places that would have been used in the election.

**PASSED AND APPROVED, THIS THE 14<sup>th</sup> DAY OF MARCH 2022.**

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Ricky White, Mayor

Rosa Mendez, City Secretary

**MOTION** Alderman Lewellen made the motion to approve Resolution No. 220.03.14A a resolution of the city council of the city of Friona, Texas declaring that each candidate whose name is to appear on the ballot is unopposed, that no proposition appears on the ballot; declaring that each unopposed candidate is elected to that office; and rescinding the resolution calling for the May 7, 2022 election. The second to the motion was made by Alderman Monroe and the motion passed with a vote of 4/0.

**ITEM 12 CONSIDER AND TAKE ACTION ON RESOLUTION NO. 22.03.14B APPOINTING THE ELECTION OFFICIALS FOR THE MAY 7, 2022 FRIONA SCHOOL BOARD ELECTION AND THE PARMER COUNTY HOSPITAL DISTRICT ELECTION SETTING THE RATE OF PAY FOR THE ELECTION OFFICIALS, THE MAXIMUM NUMBER OF ELECTION CLERKS FOR THE POLLING PLACE AND DESIGNATION OF THE EARLY VOTING BALLOT BOARD**

**RESOLUTION #22.03.14B**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FRIONA, TEXAS, APPOINTING THE ELECTION OFFICIALS FOR THE MAY 7, 2022 FRIONA SCHOOL BOARD ELECTION AND THE PARMER COUNTY HOSPITAL DISTRICT ELECTION SETTING THE RATE OF PAY FOR THE ELECTION OFFICIALS, THE MAXIMUM NUMBER OF ELECTION CLERKS FOR THE POLLING PLACE, AND DESIGNATION OF THE EARLY VOTING BALLOT BOARD.**

**WHEREAS**, on February 18, 2022, the City Council of the City of Friona, Texas, ordered an election to be held on Saturday, May 7, 2022, for the purpose of electing two (2) Alderman and (1) Mayor and a special election for the purpose of electing (1) Alderman unexpired term for the Friona City Council;

**WHEREAS**, The City in accordance with Section 2.052, Texas Election Code has certified in writing to the City Council that Brent Loflin and Cindy Moreno are unopposed for the two Alderman positions, Esmeralda Mills is unopposed for the Alderman unexpired term position and Greg Lewellen is unopposed for the Mayor position; and the City election is canceled.

**WHEREAS**, on January 17, 2022, the Friona Independent School District order an election to be held on Saturday, May 7, 2022, for the purpose of electing two (2) at large school board trustee;

**WHEREAS**, on February 18, 2022, the Parmer County Hospital District order an election to be held on Saturday, May 7, 2022, for the purpose of electing three (3) at large hospital board trustee;

**WHEREAS**, the joint election agreement signed by the City of Friona, the Friona Independent School District and the Parmer County Hospital District on February 18, 2022 appoints the Election

Administrator, who shall be the City Secretary to coordinate and supervise all aspects of administering the election;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FRIONA, TEXAS, THAT:**

**Section 1.** Pam Mercado, 602 Arrah, Friona, Texas and Claudia Castillo, 805 Sherwood, Bovina, Texas will serve as Presiding Judges and Maria Reveles, 1103 Virginia, Friona, Texas, and Cynthia Silva, 103 West 13<sup>th</sup>, Friona, Texas will serve as Alternate Presiding Judges and the clerks of the election will be appointed by the Presiding Judge in a number not to exceed six (6).

**Section 2.** In accordance with Section 32.091 of the Texas Election Code, the judges shall be paid at the rate of \$12.00 per hour and shall receive an additional \$25 for delivery of the returns of the election. The election clerks shall be paid at the rate of \$10.00 per hour.

**Section 3.** Claudia Castillo, Superintendent Secretary of the Friona Independent School District, will serve as election clerk for the early voting to be held at the Friona Independent School District Administration Building at 909 E 11<sup>th</sup> Street, Friona, Texas. Erika Carrillo, Director of Quality & Regulatory Services of the Parmer County Hospital District, will serve as election clerk for the early voting to be held at the City Council Chambers 619 Main Street.

**Section 4.** Early voting, both by personal appearance and by mail shall be by paper ballots and shall be canvassed by an Early Voting Ballot Board. Pam Mercado shall serve as Presiding Judge and Maria Reveles shall serve as Alternate Presiding Judge, and counting officers at the regular polling place in the City Council Chambers located at 619 Main Street, shall serve as clerks. They are hereby appointed the Early Voting Ballot Board for said election.

**PASSED, APPROVED AND ADOPTED** this 14th day of March, 2022

APPROVED:

\_\_\_\_\_  
Ricky White, Mayor

ATTEST:

\_\_\_\_\_  
Rosa Mendez, City Secretary

**MOTION** The motion was made by Alderman Loflin to approve Resolution No. 22.03.14B a resolution of the city council of the city of Friona, Texas, appointing the election officials for the May 7, 2022 Friona school board election and the Parmer County hospital district election setting the rate of pay for the election officials, the maximum number of election clerks for the polling place, and designation of the early voting ballot board. A second to the motion was made by Alderman Monroe and the motion passed with a unanimous vote of 4/0.

**ITEM 18 CONSIDER AND TAKE ACTION ON APPROVAL OF THE BUSINESS STORE FRONT APPLICATIONS**

In an effort to improve the businesses in the city of Friona, the Friona Economic Development Corporation (FEDC) Board of Directors is offering financial assistance to upgrade the business store front with signage, aesthetics, publications, matching special sales, or other improvements.

The FEDC met on March 1, 2022 to approve the attached business store front applications and is asking the Friona city council do the same. each business will be given up to the max limit of \$1,500 for reimbursements.

**MOTION** A motion was made by Alderman Monroe to approve the business store front applications and the second to the motion was made by Alderman Loflin. The motion was passed with a vote of 4/0.

**ITEM 19 CONSIDER AND TAKE ACTION TO APPROVE BID FOR THE LEASE OF 310.92 ACRES - EAST ONE-HALF OF SECTION 20, SAVE AND EXCEPT A 9.53 ACRE TRACT OUT OF THE NORTHEAST PART THEREOF, TOWNSHIP 1 NORTH (T1N) RANGE 4 EAST (R4E), CAPITOL SYNDICATE SUBDIVISION OF PARMER COUNTY, TEXAS AND 150 ACRES- NW SECTION 29, TOWNSHIP 1 NORTH (T1N), RANGE 4 EAST (R4E), CAPITOL SYNDICATE SUBDIVISION OF PARMER COUNTY TEXAS OWNED BY THE CITY**

The bids were publicly opened and examined at City Hall at 1:00 on March 1, 2022. The bid was awarded to Tyler Hough at \$46.26/acre. The estimated annual profit for total of 460.92 acres is \$21,322.16.

**MOTION** The motion was made by Alderman Fleming to approve the bid for the lease of 310.92 acres - east one-half of section 20, save and except a 9.53-acre tract out of the northeast part thereof, township 1 north (t1n) range 4 east (r4e), capitol syndicate subdivision of Parmer County, Texas and 150 acres- NW section 29, township 1 north (t1n), range 4 east (r4e), capitol syndicate subdivision of Parmer County Texas owned by the city. Alderman Loflin made the second to the motion and the motion carried with a vote of 4/0.

**ITEM 23 CONSIDER AND TAKE ACTION ON APPROVAL OF ACCOUNTS PAYABLE FOR FEBRUARY 2022**

City Secretary Mendez reviewed Accounts Payable with the City Council.

**MOTION** Alderman Monroe made the motion to approve Accounts Payable for February 2022. Alderman Loflin made the second to the motion and the motion was passed with a unanimous vote of 4/0.

**ITEM 24 CONSIDER AND TAKE ACTION ON APPROVAL OF THE FINANCIAL STATEMENT FOR FEBRUARY 2022**

**MOTION** The motion was made by Alderman Lewellen to approve the Financial Statement for February 2022. The second to the motion was made by Alderman Monroe and the motion passed with a vote of 4/0.

**ITEM 25      CONSIDER AND TAKE ACTION ON APPROVAL TO AWARD BIDS FOR THE 2022 SEALCOAT PROJECT FOR THE CITY OF FRIONA**

This year, the city has decided to make improvements to blocks shown on the attached map. the contract allows for a change in quantities of streets for up to 25% of the bid amount. three contractors submitted bids. Brandt Engineers is recommending we proceed with awarding this bid to Bryers Paving. The city manager is asking the mayor and city council to decrease the contract amount by 23.08% of the total amount bid per section 00.21.13 chapter 16.00 contract increase or reduction. The new contract amount will be \$93,381.52 and includes the removal of six (6) blocks from our original scope of work.

**MOTION**      A motion was made by Alderman Lewellen to approve bid for the 2022 Sealcoat Project for the city of Friona. The second to the motion was made by Alderman Loflin and the motion was passed by a vote of 4/0.

**ITEM 26      ADJOURNMENT**

With no further business at hand the meeting was adjourned at 7:59 P.M.

APPROVED:

\_\_\_\_\_  
Ricky White, Mayor

ATTEST:

\_\_\_\_\_  
Rosa Mendez, City Secretary