

January 10, 2022

On this the 10th day of January, 2022 at 6:30 PM the City Council of the City of Friona, Texas, convened in regular session at the regular meeting place thereof, in the Friona City Council Chambers, 619 Main Street, the meeting being open to the public and notice of said meeting having been given as prescribed by Chapter 551 of the Government Code, with the members being present and in attendance, to wit:

Ricky White, Mayor
Bruce Fleming, Alderman
Greg Lewellen, Alderman
Alan Monroe, Alderman
Leander Davila, City Manager

Not present: Brent Loflin, Alderman
Jeff Stowers, Alderman

Others present included: Rosa Mendez, City Secretary
Adolfo Garcia, Brandt Engineers
Alex Guerrero, Panhandle Regional Planning Commission
Clint Mears, Friona Star
Nikolas Baucom, EMS Director
Faith Cooper, Citizen
Joy Cooper, Citizen
Charles Cooper, Citizen

Mayor White called the meeting to order at 6:30 P.M.

ITEM 1 ROLL CALL

The Mayor called roll and announced that a quorum was present.

ITEM 2 INVOCATION AND PLEDGE OF ALLEGIANCE

Alderman Monroe gave the Invocation and Mayor White led the Pledge of Allegiance to the United States Flag.

ITEM 3 HEAR PUBLIC COMMENTS.

No comments from the public.

REGULAR HEARINGS:

ITEM 4 CONSIDER AND TAKE ACTION ON APPROVAL OF MINUTES OF THE DECEMBER 13, 2021 REGULAR CITY COUNCIL MEETING

MOTION Alderman Lewellen made the motion to approve the minutes of the December 13, 2021 Regular City Council Meeting. Alderman Monroe made the second to the motion and the motion passed with a 3/0 vote.

ITEM 5 **CONSIDER AND TAKE ACTION AUTHORIZING THE CITY MANAGER TO SOLICIT BIDS FOR AN AGRICULTURAL LEASE OF 310.92 ACRES - EAST ONE-HALF OF SECTION 20, SAVE AND EXCEPT A 9.53 ACRE TRACT OUT OF THE NORTHEAST PART THEREOF, TOWNSHIP 1 NORTH (T1N) RANGE 4 EAST (R4E), CAPITOL SYNDICATE SUBDIVISION OF PARMER COUNTY, TEXAS AND 150 ACRES- NW SECTION 29, TOWNSHIP 1 NORTH (T1N), RANGE 4 EAST (R4E), CAPITOL SYNDICATE SUBDIVISION OF PARMER COUNTY TEXAS OWNED BY THE CITY**

MOTION A motion was made by Alderman Fleming authorizing the city manager to solicit bids for an agricultural lease of 310.92 acres - east one-half of section 20, save and except a 9.53 acre tract out of the northeast part thereof, township 1 north (t1n) range 4 east (r4e), capitol syndicate subdivision of Parmer county, Texas and 150 acres- NW section 29, township 1 north (t1n), range 4 east (r4e), capitol syndicate subdivision of Parmer County Texas owned by the city. Alderman Monroe made the second to the motion and the motion passed with a 3/0 vote.

ITEM 6 **CONSIDER AND TAKE ACTION TO APPROVE AN AMOUNT NOT TO EXCEED \$119,000 FROM BRANDT ENGINEERS TO DEVELOP A 50-YEAR COMPREHENSIVE WATER STUDY FOR THE CITY OF FRIONA**

Mayor Ricky White, Mayor Pro Tem Greg Lewellen and City Manager Davila met with Cargill on December 15, 2021 to discuss the future possibility of the city supplying some water to Cargill. the city mainly listened to their concerns of where they are with water reserves and their plans in the interim to address water shortages, should a shortage happen.

MOTION A motion was made by Alderman Lewellen to approve an amount not to exceed \$119,000 from Brandt Engineers to develop a 50-year comprehensive water study for the City of Friona. Alderman Fleming made the second to the motion and the motion passed with a 3/0 vote.

ITEM 7 **HEAR DEPARTMENTAL REPORT FROM THE FRIONA EMS DEPARTMENT REGARDING BUDGET, EXPENSES, PERSONNEL, AND UPCOMING EVENTS**

EMS Director Nik Baucom reviewed upcoming projects for the department.

ITEM 8 CONSIDER AND TAKE ACTION ON APPROVAL OF ACCOUNTS PAYABLE FOR DECEMBER 2021

City Manager Davila reviewed Accounts Payable with the City Council.

MOTION Alderman Fleming made the motion to approve the December 2021 Accounts Payable. The second to the motion was made by Alderman Monroe and the motion carried with a vote of 3/0.

ITEM 9 CONSIDER AND TAKE ACTION ON APPROVAL OF FINANCIAL STATEMENT FOR DECEMBER 2021

MOTION Alderman Fleming made a motion to approve the Financial Statement for December 2021. The second to the motion was made by Alderman Lewellen and the motion carried with a vote of 3/0.

ITEM 10 CONSIDER AND TAKE ACTION ON APPROVAL OF FIRST QUARTERLY FINANCIAL STATEMENT OCTOBER 2021 THRU DECEMBER 2021

MOTION Alderman Monroe made a motion to approve the First Quarterly Financial Statement October 2021 thru December 2021. The second to the motion was made by Alderman Lewellen and the motion carried with a vote of 3/0.

ITEM 11 DISCUSSION REGARDING DEVELOP IDEAS FOR CITY OWNED LAND ON HIGHWAY 60 (FORMERLY 4-WAY PUMP SERVICE, INC.)

The City Council discussed various suggested options for the property and directed City Manager Davila to develop a work group made up of members from the Planning and Zoning Commission, Friona EDC, Visitor Impact Commission and City Council to make recommendations to the City Council. Mayor Pro Tem Greg Lewellen was named the Friona City Council designee for the work group.

ITEM 12 CONSIDER AND TAKE ACTION ON THE PURCHASE OF A 5 TOWER ZIMMATIC SPRINKLER FROM WADE SCHEULER FOR USE ON CITY FARM LEASE LAND

The City Council tabled this item and postponed it to the next council meeting.

ITEM 13 CONSIDER AND TAKE ACTION TO APPROVE RESOLUTION #22.01.10 AUTHORIZING THE SUBMISSION OF A FISCAL YEAR 2022 REGIONAL SOLID WASTE GRANT APPLICATION TO THE

**PANHANDLE REGIONAL PLANNING COMMISSION AND
AUTHORIZING THE CITY MANAGER TO REPRESENT THE CITY
IN ALL MATTERS PERTAINING TO THIS APPLICATION FOR
THE CITY OF FRIONA BALER PROJECT**

RESOLUTION #22.01.10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FRIONA, TEXAS, AUTHORIZING THE SUBMISSION OF A FY 2022 REGIONAL SOLID WASTE GRANTS PROGRAM APPLICATION TO THE PANHANDLE REGIONAL PLANNING COMMISSION (PRPC) AND AUTHORIZING THE CITY MANAGER TO REPRESENT THE CITY IN ALL MATTERS PERTAINING TO THIS APPLICATION

WHEREAS, the citizens of the State of Texas, either directly or indirectly, pay into a state-managed solid waste tipping fee fund which provides the Texas Commission on Environmental Quality (TCEQ) the funding to administer a variety of programs designed to afford the state a higher degree of environmental protection; and

WHEREAS, a portion of these TCEQ-administered tipping fee funds have been made available to the state's local governments through the regional councils of governments of Texas to provide grants for regional/local solid waste management projects; and

WHEREAS, the primary intent of these grant funds is that they be used to implement/ enhance programs at the regional/local level which promote the management goals of the regional and state solid waste plans; and

WHEREAS, the City is eligible to receive these funds and desires to undertake a program which advances the solid waste management goals and objectives of the state solid waste management plan and the Panhandle Regional Solid Waste Management Plan.

NOW THEREFORE, be it resolved by the City Council of the City of Friona, Texas:

1. That the City Council has reviewed the project details and has duly authorized the submission of a related grant application to the PRPC.
2. That City is applying for funds to equip and implement a program to be known as the **City of Friona Baler Project**.
3. That the City Council designates the City Manager to act as it's duly authorized representative in all matters pertaining to this application.
4. That any grant funds received will be used for their intended purpose.
5. That as a condition of funding, the City agrees to provide the necessary certifications and assurances required by the TCEQ.

**CONSIDERED AND APPROVED
THIS**

DAY OF _____, 2022

Ricky White, Mayor
City of Friona

ATTEST:

Rosa Mendez, City Secretary
City Friona

MOTION Alderman Fleming made the motion to approve Resolution #22.01.10 authorizing the submission of a fiscal year 2022 Regional Solid Waste Grant Application to the Panhandle Regional Planning Commission and authoring the city manager to represent the city in all matters pertaining to this application for the City of Friona Baler Project. The second to the motion was made by Alderman Monroe and the motion carried with a vote of 3/0.

ITEM 14 CONSIDER AND TAKE ACTION TO APPROVE RESOLUTION #22.01.10A AUTHORIZING THE SUBMISSION OF A FISCAL YEAR 2022 REGIONAL SOLID WASTE GRANT APPLICATION TO THE PANHANDLE REGIONAL PLANNING COMMISSION AND AUTHORIZING THE CITY MANAGER TO REPRESENT THE CITY IN ALL MATTERS PERTAINING TO THIS APPLICATION FOR THE CITY OF FRIONA FORKLIFT PROJECT

RESOLUTION #22.01.10A

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FRIONA, TEXAS, AUTHORIZING THE SUBMISSION OF A FY 2022 REGIONAL SOLID WASTE GRANTS PROGRAM APPLICATION TO THE PANHANDLE REGIONAL PLANNING COMMISSION (PRPC) AND AUTHORIZING THE CITY MANAGER TO REPRESENT THE CITY IN ALL MATTERS PERTAINING TO THIS APPLICATION.

WHEREAS, the citizens of the State of Texas, either directly or indirectly, pay into a state-managed solid waste tipping fee fund which provides the Texas Commission on Environmental Quality (TCEQ) the funding to administer a variety of programs designed to afford the state a higher degree of environmental protection; and

WHEREAS, a portion of these TCEQ-administered tipping fee funds have been made available to the state's local governments through the regional councils of governments of Texas to provide grants for regional/local solid waste management projects; and

WHEREAS, the primary intent of these grant funds is that they be used to implement/ enhance programs at the regional/local level which promote the management goals of the regional and state solid waste plans; and

WHEREAS, the City is eligible to receive these funds and desires to undertake a program which advances the solid waste management goals and objectives of the state solid waste management plan and the Panhandle Regional Solid Waste Management Plan.

NOW THEREFORE, be it resolved by the City Council of the City of Friona, Texas:

1. That the City Council has reviewed the project details and has duly authorized the submission of a related grant application to the PRPC.
2. That City is applying for funds to equip and implement a program to be known as the **City of Friona Forklift Project**.
3. That the City Council designates the City Manager to act as it's duly authorized representative in all matters pertaining to this application.
4. That any grant funds received will be used for their intended purpose.
5. That as a condition of funding, the City agrees to provide the necessary certifications and assurances required by the TCEQ.

CONSIDERED AND APPROVED

THIS _____ **DAY OF** _____, 2021

Ricky White, Mayor
City of Friona

ATTEST:

Rosa Mendez, City Secretary
City Friona

MOTION Alderman Fleming made the motion to approve Resolution #22.01.10A authorizing the submission of a fiscal year 2022 Regional Solid Waste Grant Application to the Panhandle Regional Planning Commission and authoring the city manager to represent the city in all matters pertaining to this application for the City of Friona Forklift Project. The second to the motion was made by Alderman Monroe and the motion carried with a vote of 3/0.

ITEM 15 CONSIDER AND TAKE ACTION TO APPROVE PROPOSALS RECEIVED FOR ENGINEERING/ARCHITECTURAL SERVICES FOR THE 2021 FRIONA COMMUNITY PARK REDEVELOPMENT PROJECT #54-00231 FUNDED BY THE TEXAS PARKS AND WILDLIFE DEPARTMENT

The Visitor Impact Commission met on Thursday, January 6, 2022 to review the submission for the engineering and architectural services of the project. OJD Engineers and Vazquez Builders were the two submissions. The Visitor Impact Commission scored these two firms and is recommending that the city council approve the contract with OJD Engineering.

MOTION The motion was made by Alderman Lewellen to approve the proposal from OJD Engineers for engineering/architectural services for the 2021 Friona Community Park Redevelopment Project #54-00231 funded by the Texas Parks and Wildlife Department. The second to the motion was made by Alderman Fleming and the motion was approved with a vote of 3/0.

ITEM 16 CONSIDER AND TAKE ACTION TO APPROVE RESOLUTION #22.01.10B PROFESSIONAL SERVICE PROCUREMENT FOR ENGINEER/ARCHITECT FOR THE TEXAS PARKS AND WILDLIFE DEPARTMENT FUNDED FRIONA COMMUNITY PARK REDEVELOPMENT PROJECT

RESOLUTION #22.01.10B

WHEREAS, the City of Friona has completed the Request for Proposals process required under the Professional Services Procurement Act, and has ranked those firms' submitting proposals based upon qualifications and ability to perform, and;

WHEREAS, the City of Friona believes that OJD Engineering Inc. is the most qualified of those proposing firms to perform the desired services, and;

WHEREAS, the City of Friona is desirous to use the services of OJD Engineering Inc. to serve as project engineer/architect for the Texas Parks and Wildlife Department funded Friona Community Park Redevelopment Project.

WHEREAS, the City of Friona and OJD Engineering will enter into a contractual agreement for engineering/architectural services for the Friona Community Park Redevelopment Project.

NOW THEREFORE BE IT RESOLVED that the City of Friona has selected OJD Engineering to provide engineering/architectural services for the City's Texas Parks and Wildlife funded Park Redevelopment Project and hereby authorizes the Mayor and City Manager to execute any and all documents to effectuate said engineering/architectural services contract.

PASSED THIS 10TH DAY OF JANUARY, 2022.

Ricky White, Mayor

Attest:

Leander Davila, City Manager

MOTION The motion was made by Alderman Monroe to approve Resolution No. 22.01.10B professional service procurement for engineer/architect for the Texas Parks and Wildlife Department Funded Friona Community Park Redevelopment Project. The second to the motion was made by Alderman Fleming and the motion was approved with a vote of 3/0.

ITEM 17 UPDATE ON CITY PROJECTS TO INCLUDE THE CITY LANDFILL, RECYCLING PROGRAM, ALLSUPS DRAINAGE POND, AND TREE LIMB PILE, AQUATIC CENTER, ASSISTANT TO THE CITY MANAGER POSITION, IMAGINE FRIONA COMPREHENSIVE PLAND AND GRANT FUNDING

City Manager Davila provided a summary on the ongoing and upcoming projects for the City of Friona.

ITEM 18 ADJOURNMENT

With no further business at hand the meeting was adjourned at 7:49 PM.

APPROVED:

Ricky White, Mayor

ATTEST:

Rosa Mendez, City Secretary