

September 15, 2021

On this the 15<sup>th</sup> day of September, 2021 at 6:30 pm the City Council of the City of Friona, Texas, convened in regular session at the regular meeting place thereof, in the Friona City Council Chambers, 619 Main Street, the meeting being open to the public and notice of said meeting having been given as prescribed by Chapter 551 of the Government Code, with the members being present and in attendance, to wit:

Ricky White, Mayor  
Bruce Fleming, Alderman  
Greg Lewellen, Alderman  
Brent Loflin, Alderman  
Alan Monroe, Alderman  
Jeff Stowers, Alderman  
Leander Davila, City Manager  
Rosa Mendez, City Secretary (not present)

Others present included:

Clint Mears, Friona Star  
Lance Hasbrouck, Site Pro Representative

Mayor White called the meeting to order at 6:30 p.m.

**ITEM 1 ROLL CALL**

The Mayor called roll and announced that a quorum was present.

**ITEM 2 INVOCATION AND PLEDGE OF ALLEGIANCE.**

Alderman Monroe gave the Invocation and the Mayor led the Pledge of Allegiance to the United States Flag.

**ITEM 3 HEAR PUBLIC COMMENTS**

There were no public comments.

**PUBLIC HEARINGS:**

Mayor White opened the public hearing at 6:31 p.m.

**ITEM 4 HEAR COMMENTS FROM THE PUBLIC REGARDING THE PROPOSED CITY BUDGET FOR FISCAL YEAR 2021-2022**

There were no public comments.

**ITEM 5 HEAR PUBLIC COMMENTS REGARDING PROPOSED 2021 TAX RATE OF \$0.662600/\$100 VALUATION**

There were no public comments.

The Mayor closed the public hearing at 6:32 p.m.

**REGULAR HEARINGS:**

NOTE: It should be noted that Item 16 was taken up first, followed by the regular order of agenda items.

**ITEM 16 CONSIDER AND TAKE ACTION ON APPROVAL OF A WATER MANAGEMENT AUTOMATION AGREEMENT WITH SITEPRO AUTOMATION & SOFTWARE SOLUTIONS IN A LUMP SUM AMOUNT NOT TO EXCEED \$147,125.19 PLUS A MONTHLY SUBSCRIPTION COST**

SitePro Representative Lance Hasbrouck presented an overview of the SitePro water management system and a list of services included with the monthly subscription. Lance also stated the monthly subscription would be \$3,200/month.

Alderman Lewellen made the motion to approve a water management automation agreement with SitePro Automation & Software Solutions. The second to the motion was made by Alderman Stowers and the motion passed with a vote of 5/0.

**ITEM 6 CONSIDER AND TAKE ACTION ON APPROVAL OF THE MINUTES OF THE REGULAR CITY COUNCIL MEETING AUGUST 9, 2021, THE AUGUST 31, 2021 PUBLIC TAX RATE HEARING AND THE AUGUST 31, 2021 SPECIAL BUDGET WORKSHOP MEETING**

Alderman Fleming made the motion to approve the minutes of the August 9, 2021 Regular City Council Meeting, August 31, 2021 Public Tax Rate Hearing, and the August 31, 2021 Budget Workshop Meeting. The second to the motion was made by Alderman Monroe and the motion passed with a vote of 5/0.

**ITEM 7 CONSIDER AND TAKE ACTION OF AGRICULTURAL LEASE WITH WADE SCHUELER FOR S/2 OF SECTION 29, TOWNSHIP 1 NORTH, RANGE 4 EAST SITUATED IN PARMER COUNTY APPROXIMATELY 320 ACRES TRACT OF LAND FOR 2021-2022 CROP YEARS**

**MOTION** The motion was made by Alderman Lewellen to approve the agriculture lease with Wade Schueler for S/2 of Section 29, Township 1 North, Range 4 East situated in Parmer County Approximately 320 Acres Tract of Land for 2021-2022 crop years. The second to the motion was made by Alderman Loflin and the motion passed by a vote of 5/0.

**ITEM 8            CONSIDER AND TAKE ACTION TO MOVE OCTOBER 11, 2021 (COLUMBUS DAY) REGULAR CITY COUNCIL MEETING TO TUESDAY OCTOBER 12, 2021 OR ANOTHER DATE**

**MOTION**        Alderman Monroe made the motion to move the October 11, 2021 Regular City Council Meeting to Tuesday, October 12, 2021. The second to the motion was made by Alderman Fleming and the motion passed with a vote of 5/0.

**ITEM 9            CONSIDER AND TAKE ACTION ON CLOSING CITY HALL SEPTEMBER 29 AND SEPTEMBER 30, 2021 FOR YEAR-END-PROCEDURES**

**MOTION**        Alderman Fleming made a motion to close City Hall September 29<sup>th</sup> and 30<sup>th</sup>, 2021 for Year-End-Procedures. The second to the motion was made by Alderman Loflin and the motion passed with a vote of 5/0.

**ITEM 10          CONSIDER AND TAKE ACTION ON APPROVAL OF ORDINANCE NO. 2021.09.15 ADOPTING BUDGET AND MAKING APPROPRIATION FOR SUPPORT OF CITY GOVERNMENT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022**

**MOTION**        Alderman Lewellen made the motion to approve Ordinance No. 2021.09.15 adopting the budget and making appropriation for support of city government for the Fiscal Year beginning October 1, 2021 and ending September 30, 2022. Alderman Stowers made the second to the motion and the motion passed with a vote of 5/0.

**ITEM 11          CONSIDER AND TAKE ACTION ON APPROVAL OF ORDINANCE NO. 2021.09.15A ADOPTING TAX RATE OF \$0.689400/\$100 VALUATION FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT GENERAL FUND OF THE CITY OF FRIONA, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND TERMINATING SEPTEMBER 30, 2022**

The Mayor made mention that the tax rate being considered is actually \$0.662600/\$100.

**MOTION**        Council Member Lewellen made a motion to move that property tax rate be increased by the adoption of a tax rate of \$0.6626/\$100 valuation, which is effectively a 1.9698 percent increase in the no-new-revenue tax rate for use and support of \$0.4948 for the Municipal Government General Fund of the City of Friona with a second from Council Member Stowers. The Mayor recorded the individual votes as follows: Mayor Pro Tem Greg Lewellen, Aye. Council Member Bruce Fleming, Aye. Council Member Jeff Stowers, Aye. Council Member Brent

Loflin, Aye. Council Member Alan Monroe, Aye. The motion passed with a vote of 5/0.

**ITEM 12      CONSIDER AND TAKE ACTION ON APPROVAL OF ORDINANCE NO. 2021.09.15B ADOPTING TAX RATE OF \$0.689400/\$100 VALUATION FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF FRIONA, TEXAS INTEREST AND SINKING FUND FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND TERMINATING SEPTEMBER 30, 2022**

The Mayor made mention that the tax rate being considered is actually \$0.662600/\$100.

**MOTION**      Council Member Monroe made a motion to move that property tax rate be increased by the adoption of a tax rate of 0.6626/\$100 valuation, which is effectively a 1.9698 percent increase in the no-new-revenue tax rate for use and support of \$0.1678 for the Interest and Sinking Fund of the City of Friona with a second from Council Member Loflin. The Mayor recorded the individual votes as follows: Mayor Pro Tem Greg Lewellen, Aye. Council Member Bruce Fleming, Aye. Council Member Jeff Stowers, Aye. Council Member Brent Loflin, Aye. Council Member Alan Monroe, Aye. The motion passed with a vote of 5/0.

**ITEM 13      CONSIDER AND TAKE ACTION ON APPROVAL OF FRIONA ECONOMIC DEVELOPMENT CORPORATION BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022**

**MOTION**      Alderman Lewellen made the motion to approve the Friona Economic Development Corporation budget for Fiscal Year beginning October 1, 2021 and ending September 30, 2022. Alderman Monroe made the second to the motion and the motion passed with a vote of 5/0.

**ITEM 14      CONSIDER AND TAKE ACTION ON APPROVAL OF ACCOUNTS PAYABLE FOR AUGUST 2021**

City Manager Davila reviewed Accounts Payable with the City Council.

**MOTION**      A motion was made by Alderman Monroe to approve the August 2021 Accounts Payable. The second to the motion was made by Alderman Loflin and the motion passed with the unanimous vote 5/0 of the City Council.

**ITEM 15      CONSIDER AND TAKE ACTION ON APPROVAL OF FINANCIAL STATEMENT FOR AUGUST 2021**

**MOTION** Alderman Fleming made the motion to approve the August 2021 Financial Statement. The second to the motion was made by Alderman Stowers and the motion passed with the unanimous vote of 5/0 of the City Council.

**EXECUTIVE SESSION:**

The Mayor announced at 7:31 p.m. that the Friona City Council is going into Executive Session. Council moved to Item 17.

**ITEM 17 ANNUAL EVALUATION OF CITY MANAGER, INCLUDING DISCUSSION REGARDING EMPLOYMENT STATUS OF CITY MANAGER, INCLUDING SALARY, BENEFITS, DISCIPLINE, TERMINATION, PROMOTION, AND/OR RECLASSIFICATION. (AUTHORIZED BY TEXAS GOVERNMENT CODE, SUBCHAPTER D, SECTION 551.074 PERSONNEL)**

City Manager Davila discussed his major accomplishments for the 2020-2021 Fiscal Year.

**REGULAR HEARING:**

Mayor White opened into the regular meeting at 7:40 p.m.

**ITEM 18 RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION, IF ANY, ON ITEM 17 DISCUSSED IN EXECUTIVE SESSION**

The City Council took no action. The City Manager's 7% raise was already factored into the budget adoption.

**ITEM 19 ADJOURNMENT**

With no further business at hand, the meeting adjourned at 7:41 p.m.

APPROVED:

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Ricky White, Mayor

ATTEST:

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Rosa Mendez, City Secretary