

April 12, 2021

On this the 12<sup>th</sup> day of April, 2021 at 6:30 PM the City Council of the City of Friona, Texas, convened in regular session at the regular meeting place thereof, in the Friona City Council Chambers, 619 Main Street, the meeting being open to the public and notice of said meeting having been given as prescribed by Chapter 551 of the Government Code, with the members being present and in attendance, to wit:

Ricky White, Mayor  
Bruce Fleming, Alderman  
Brent Loflin, Alderman  
Alan Monroe, Alderman  
Leander Davila, City Manager

Members not present: Greg Lewellen, Alderman  
Rosa Mendez, City Secretary

Others present: Nikolas Baucom, Friona EMS Director  
Clint Mears, Friona Star Editor  
Edvin Morales, citizen

Mayor White called the meeting to order at 6:30 P.M.

**ITEM 1 ROLL CALL**

The Mayor called roll and announced that a quorum was present.

**ITEM 2 INVOCATION AND PLEDGE OF ALLEGIANCE**

Alderman Monroe gave the Invocation and Mayor White led the Pledge of Allegiance to the United States Flag.

**ITEM 3 HEAR PUBLIC COMMENTS**

No comments from the public.

**REGULAR HEARINGS:**

**ITEM 4 CONSIDER AND TAKE ACTION ON APPROVAL OF MINUTES OF THE MARCH 8, 2021 REGULAR CITY COUNCIL MEETING**

Alderman Monroe made the motion to approve the minutes of the March 8, 2021 Regular City Council Meeting. Alderman Loflin made the second to the motion and the motion passed with a 4/0 vote.

**ITEM 5            CONSIDER AND TAKE ACTION OF AGRICULTURAL LEASE WITH WADE SCHUELER FOR S/2 OF SECTION 29, TOWNSHIP 1 NORTH, RANGE 4 EAST SITUATED IN PARMER COUNTY APPROXIMATELY 320 ACRES TRACT OF LAND FOR 2021-2022 CROP YEARS**

**MOTION**        Alderman Fleming made the motion to approve the agricultural lease with Wade Schueler for S/2 of section 29, township1 north, range 4 east situated in Parmer County approximately 320 acres tract of land for 2021-2022 crop years. Alderman Stowers made the second to the motion and the motion was approved 4/0.

**ITEM 6            CONSIDER AND TAKE ACTION ON APPROVAL OF ANNUAL REVIEW OF THE CITY OF FRIONA'S 2021 INVESTMENT POLICY**

No action taken on Item 6.

**ITEM 7            CONSIDER AND TAKE ACTION ON APPROVAL OF ACCOUNTS PAYABLE FOR MARCH 2021**

City Manager Davila reviewed Accounts Payable with the City Council.

**MOTION**        Alderman Fleming made the motion to approve Accounts Payable for March 2021. Alderman Loflin made the second to the motion and the motion passed with a 4/0 vote.

**ITEM 8            CONSIDER AND TAKE ACTION ON APPROVAL OF THE FINANCIAL STATEMENT FOR MARCH 2021**

**MOTION**        Alderman Fleming made a motion to approve the Financial Statement for March 2021. The second to the motion was made by Alderman Monroe and the motion passed with a 4/0 vote.

**ITEM 9            CONSIDER AND TAKE ACTION ON APPROVAL OF SECOND QUARTERLY FINANCIAL STATEMENT JANUARY 2021 THRU MARCH 2021**

City Manager Davila reviewed the second Quarterly Financial Report with the City Council.

**MOTION**        Alderman Fleming made the motion to approve the second Quarterly Financial Statement January 2021 thru March 2021. The second to the motion was made by Alderman Stowers and the motion passed with a 4/0 vote.

**ITEM 10      CONSIDER AND TAKE ACTION ON APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF FRIONA AND THE FRIONA VOLUNTEER FIRE DEPARTMENT FOR A 2019 BRUSH TRUCK**

**MOTION**      The motion was made by Alderman Monroe to approve a memorandum of understanding between the City of Friona and the Friona Volunteer Fire Department for a 2019 Brush Truck. The second to the motion was made by Alderman Loflin and the motion passed with a vote of 4/0.

**ITEM 11      UPDATE ON DISCUSSION BY THE PLANNING AND ZONING COMMISSION ON MOBILE AND FOOD TRAILER VENDORS AND RENTER'S ORDINANCE AND POSSIBLY CREATING AN ORDINANCE**

No action taken on Item 11.

**ITEM 12      CONSIDER AND TAKE ACTION AUTHORIZING THE CITY MANAGER TO SOLICIT BIDS FOR A KITCHEN REMODEL/REPLACEMENT PROJECT FOR THE FRIONA COMMUNITY CENTER**

**MOTION**      A motion was made by Alderman Loflin to authorize the City Manager to solicit bids for a kitchen remodel/replacement project for the Friona Community Center. Alderman Monroe made the second to the motion and the motion was passed with a vote of 4/0.

**ITEM 13      CONSIDER AND TAKE ACTION ON APPROVAL OF RESOLUTION NO. 21.04.12 AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND; AND AUTHORIZING THE CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**RESOLUTION NO. 21.04.12**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FRIONA, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND; AND AUTHORIZING THE CITY MANAGER TO ACT AS THE CITY'S**

**EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.**

WHEREAS, the City Council of the City of Friona desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low/moderate income; and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, it is necessary and in the best interests of the City of Friona to apply for funding under the 2021-2022 Texas Community Development Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FRIONA, TEXAS:

1. That a Texas Community Development Block Grant Program application for the Community Development Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture.
2. That the City's application be placed in competition for funding under the Community Development Fund.
3. That the application be for \$350,000.00 of grant funds to carry out water system improvements.
4. That the City Council directs and designates following to act in all matters in connection with this application the City's participation in the Texas Community Development Block Program:
  - The City Manager shall serve as the City's Chief Executive Officer and Authorized Representative to execute this application and any subsequent contractual documents;
  - The City Manager and Mayor are authorized to execute environmental review documents between Texas Department of Agriculture and the City; and
  - If this application is funded, the Mayor, City Manager and City Secretary are authorized to execute the Request for Payment Form documents and/or other forms required for requesting funds to reimburse project costs.
5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.



WHEREAS, the City Council of the City of Friona desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low/moderate income; and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, it is necessary and in the best interests of the City of Friona to apply for funding under the Texas Community Development Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FRIONA, TEXAS:

1. That a Texas Community Development Block Grant Program application for the Downtown Revitalization Program is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture.
2. That the City's application be placed in competition for funding under the Downtown Revitalization Program.
3. That the application be for \$350,000.00 of grant funds to carry out this sidewalk, lighting and ADA improvements project.
4. That the City Council directs and designates following to act in all matters in connection with this application the City's participation in the Texas Community Development Block Program:
  - The City Manager shall serve as the City's Chief Executive Officer and Authorized Representative to execute this application and any subsequent contractual documents;
  - The Mayor and City Manager are authorized to execute environmental review documents between Texas Department of Agriculture and the City; and
  - If this application is funded, the Mayor, City Manager, and City Secretary are authorized to execute the Request for Payment Form documents and/or other forms required for requesting funds to reimburse project costs.
5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
6. That it further be stated that the City of Friona is committing \$53,300 from its General Fund as a cash contribution toward the construction, engineering and administration activities of this sidewalk, lighting and ADA improvements project.

Passed and approved this 12<sup>th</sup> day of April, 2021.

APPROVED:

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Ricky White, Mayor  
City of Friona, Texas

ATTEST:

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Leander Davila, City Manager  
City of Friona, Texas

**MOTION** Alderman Stowers made the motion to approve Resolution NO. 21.04.12A authorizing the submission of a Texas Community Development Program application to the Texas Department of Agriculture for the Downtown Revitalization Program; and authorizing the City Manager to act as the city's executive officer and authorized representative in all matters pertaining to the city's participation in the Community Development Block Grant Program. The second to the motion was made by Alderman Monroe and the motion passed with a unanimous vote of 4/0.

**ITEM 15 CONSIDER AND TAKE ACTION ON APPROVAL OF RESOLUTION NO. 21.04.12B DETERMINING THAT AN AREA OF THE CITY CONTAINS CONDITIONS WHICH ARE DETRIMENTAL TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY AND CONSTITUTES A SLUM/BLIGHTED AREA**

**MOTION** The motion was made by Alderman Monroe to approve Resolution NO. 21.04.12B determining that an area of the city contains conditions which are detrimental to the public health, safety and welfare of the community and constitutes a slum/blighted area. Alderman Loflin made the second to the motion and the motion was passed with a vote of 4/0.

**ITEM 16 CONSIDER AND TAKE ACTION TO AWARD A BID FOR A TRACT OF LAND IN THE NW1/4 SECTION 1, T3S R3E, CAPITAL SYNDICATE SUBDIVISION, PARMER COUNTY, TEXAS**

**MOTION** No action taken. Tabled to next meeting.

**EXECUTIVE SESSION;**

The Mayor announced that the City Council would close into executive session at 7:09 p.m.

**ITEM 17 DISCUSSION REGARDING EMPLOYMENT STATUS OF EMS EMPLOYEES, INCLUDING SALARY, BENEFITS, DISCIPLINE,**

**TERMINATION, PROMOTION AND/OR RECLASSIFICATION  
(AUTHORIZED BY TEXAS GOVERNMENT CODE,  
SUBCHAPTER D, SECTION 551.074 PERSONNEL)**

No action was taken in Executive Session. Executive Session closed at 7:36 p.m.

**REGULAR HEARINGS:**

Regular meeting was convened at 7:37 PM

**ITEM 18 RECONVENE INTO REGULAR SESSION AND CONSIDER  
ACTION, IF ANY, ON ITEM 17 DISCUSSED IN EXECUTIVE  
SESSION**

**ITEM 19 ADJOURNMENT**

With no further business at hand the meeting was adjourned at 7:37 p.m.

APPROVED:

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Ricky White, Mayor

ATTEST:

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Rosa Mendez, City Secretary