

January 13, 2020

On this the 13th day of January, 2020 at 6:30 PM the City Council of the City of Friona, Texas, convened in regular session at the regular meeting place thereof, in the Friona City Council Chambers, 619 Main Street, the meeting being open to the public and notice of said meeting having been given as prescribed by Chapter 551 of the Government Code, with the members being present and in attendance, to wit:

Ricky White, Mayor
Bruce Fleming, Alderman
Greg Lewellen, Alderman
Brent Loflin, Alderman
Alan Monroe, Alderman
Leander Davila, City Manager

Absent: Jeff Stowers, Alderman

Others present included: Chief Isidro Jimenez, Friona Police
Officer John Torres, Friona Police
Officer Jonathan Marquez, Friona Police
Clint Mears, Friona Star
Nikolas Baucom, EMS Director
Anahi Gomez, Library Director
Stormi Choate, Visitor Impact Commission Chairperson

Mayor White called the meeting to order at 6:30 P.M.

ITEM 1 ROLL CALL

The Mayor called roll and announced that a quorum was present.

ITEM 2 INVOCATION AND PLEDGE OF ALLEGIANCE

Alderman Lewellen gave the Invocation and Mayor White led the Pledge of Allegiance to the United States Flag.

ITEM 3 HEAR PUBLIC COMMENTS.

No comments from the public.

REGULAR HEARINGS:

ITEM 4 CONSIDER AND TAKE ACTION ON APPROVAL OF MINUTES OF THE DECEMBER 9, 2019 REGULAR CITY COUNCIL MEETING AND THE DECEMBER 12, 2019 JOINT MEETING

WITH THE FRIONA ECONOMIC DEVELOPMENT CORPORATION

MOTION Alderman Monroe made the motion to approve the minutes of the December 9, 2019 Regular City Council Meeting and the December 12, 2019 Joint Meeting with the Friona Economic Development Corporation. Alderman Loflin made the second to the motion and the motion passed with a 4/0 vote.

ITEM 5 CONSIDER AND TAKE ACTION TO APPROVE BID FROM HAMILTON STEEL & CONCRETE FOR THE FRIONA COMMUNITY CENTER ROOF REPAIR/REPLACEMENT PROJECT AS RECOMMENDED BY THE VISITOR IMPACT COMMISSION

BID TABULATION
JANUARY 7, 2020

FRIONA COMMUNITY CENTER
ROOF REPAIR/REPLACEMENT PROJECT

BIDDERS	BID AMOUNT
VAZQUEZ CUSTOM BUILDERS	\$156,000.00
EAGLE ROOFING & CONSTRUCTION	\$130,000.00
JOHNNY ALVAREZ	\$ 62,000.00
DOUBLE D ROOFING	\$152,000.00
GEM SERVICES	\$ 41,158.00
HAMILTON STEEL & CONCRETE	\$102,108.00

MOTION A motion was made by Alderman Fleming to approve the bid from Hamilton Steel & Concrete for the Friona Community Center roof repair/replacement project as recommended by the Visitor Impact Commission. Alderman Loflin made the second to the motion and the motion passed with a 4/0 vote.

ITEM 6 CONSIDER AND TAKE ACTION TO APPROVE BID FROM BOB'S HEATING AND AIR FOR THE FRIONA COMMUNITY CENTER HVAC REPAIR/REPLACEMENT PROJECT AS RECOMMENDED BY THE VISITOR IMPACT COMMISSION

BID TABULATION
JANUARY 7, 2020

FRIONA COMMUNITY CENTER
HVAC REPAIR/REPLACEMENT PROJECT

BIDDERS	BID AMOUNT
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BOB'S HEATING & AIR \$41,066.64

MOTION A motion was made by Alderman Fleming to approve the bid from Bob's Heating & Air for the Friona Community Center HVAC repair/replacement project as recommended by the Visitor Impact Commission. The second to the motion was made by Alderman Loflin and the motion passed with a vote of 4/0.

ITEM 7 HEAR DEPARTMENTAL REPORT FROM THE FRIONA POLICE DEPARTMENT REGARDING BUDGET, EXPENSES, PERSONNEL, AND UPCOMING ACTIVITIES AND EVENTS

Chief Jimenez reviewed the December monthly Police Department activity report. A total of 183 calls were received during December. The officers covered 2618 miles patrolling the town.

ITEM 8 HEAR DEPARTMENTAL REPORT FROM THE FRIONA PUBLIC LIBRARY REGARDING BUDGET, EXPENSES, PERSONNEL, AND UPCOMING ACTIVITIES AND EVENTS

Library Director Anahi Gomez informed council members of future plans to enclose the library garden area and make it the future home of the Book Shop. She also addressed members of her upcoming training in Houston.

ITEM 9 CONSIDER AND TAKE ACTION ON APPROVAL OF ORDINANCE NO 20.01.13 DESIGNATING A RECORDS MANAGEMENT OFFICER AND ESTABLISHING A RECORDS MANAGEMENT PROGRAM

ORDINANCE NO 20.01.13

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FRIONA, TEXAS DESIGNATING A RECORDS MANAGEMENT OFFICER AND ESTABLISHING A RECORDS MANAGEMENT PROGRAM

With the correction being made in Section 5, page 2, the Ordinance was approved.

Upon a motion by Alderman Lewellen and a second by Alderman Monroe Ordinance NO.20.01.13 was approved designating a Records Management Officer and establishing a Records Management Program. The motion passed with a unanimous vote of 4/0.

ITEM 10 CONSIDER AND TAKE ACTION ON APPROVAL OF THE DISPOSAL OF RECORDS MANAGEMENT CONTROL

SCHEDULE SERIES THAT THE MAXIMUM TIME HAS EXPIRED FOR DESTRUCTION

MOTION The motion was made by Alderman Monroe to approve the disposal of records management control schedule series that the maximum time has expired. Alderman Fleming made the second to the motion and the motion passed with a vote of 4/0.

ITEM 11 CONSIDER AND TAKE ACTION ON APPROVAL OF INDEPENDENT CONTRACTOR AGREEMENT BETWEEN THE CITY OF FRIONA AND LARRY MARTIN

MOTION A motion was made by Alderman Lewellen to approve the independent contractor agreement between the City of Friona and Larry Martin. The second to the motion was made by Alderman Loflin and the motion passed with a unanimous vote of 4/0.

ITEM 12 CONSIDER AND TAKE ACTION ON APPROVAL OF RECOMMENDATIONS TO THE FRIONA ECONOMIC DEVELOPMENT CORPORATION AND CITY OF FRIONA'S COMMITMENT TO HOUSING DEVELOPMENT PROJECTS

MOTION Alderman Loflin made the motion to approve the recommendations to the Friona Economic Development Corporation and City of Friona's commitment to Housing Development Projects. A second to the motion was made by Alderman Fleming and the motion passed with a 4/0 vote.

ITEM 13 CONSIDER AND TAKE ACTION ON APPROVAL OF ACCOUNTS PAYABLE FOR DECEMBER 2019

City Manager Davila reviewed Accounts Payable with the City Council.

MOTION Alderman Loflin made the motion to approve the December 2019 Accounts Payable. The second to the motion was made by Alderman Monroe and the motion carried with a vote of 4/0.

ITEM 14 CONSIDER AND TAKE ACTION ON APPROVAL OF THE FINANCIAL STATEMENT FOR DECEMBER 2019

MOTION Alderman Fleming made a motion to approve the Financial Statement for December 2019. The second to the motion was made by Alderman Monroe and the motion carried with a vote of 4/0.

ITEM 15 CONSIDER AND TAKE ACTION ON APPROVAL OF FIRST QUARTERLY FINANCIAL STATEMENT OCTOBER 2019 THRU DECEMBER 2019

MOTION Alderman Monroe made a motion to approve the First Quarterly Financial Statement October 2019 thru December 2019. The second to the motion was made by Alderman Lewellen and the motion carried with a vote of 4/0.

ITEM 16 DISCUSSION REGARDING THE UPCOMING 2020 CITY OF FRIONA ELECTION AND CRITICAL DEADLINES

City Manager Davila and City Secretary Mendez discussed the upcoming 2020 City of Friona election and critical deadlines.

ITEM 17 ADJOURNMENT

With no further business at hand the meeting was adjourned at 7:24 PM.

APPROVED:

Ricky White, Mayor

ATTEST:

Rosa Mendez, City Secretary